

## **Chief Specialist, Credit Risk Division of Risk Department**

### **Key responsibilities:**

- Organization and execution of all necessary activities with respect to the management of the all types of collateral provided by legal entities (real estate, stock, transport, machinery and equipment, receivables and other bank-eligible collateral);
- Analysis of the collateral-relevant documentation (e.g. ownership, technical status, absence/existence of the primary/secondary pledge; etc.)
- Initial and periodical collateral review (on-site; off-site);
- Collateral value and liquidity assessment;
- Appraisal reports revision ;
- Collateral portfolio administration;
- Development and implementation of the internal methodological and regulatory base;
- Evaluation, accreditation and interaction with appraising and insurance companies
- Internal collateral value appraisal;

Mentioned above duties involve collateral management in different countries. International collateral management experience and appraisal is advantage.

### **Job requirements:**

#### *Education:*

- University degree in economics, finance or engineering degree;
- Additional education in collateral valuation

#### *Work experience:*

- Working experience in bank /collateral company in the related function at least five years;
- Work experience in international organizations and/or international banks and/or development banks and/or commercial banks, including IIB member states (top 40) and/or a relevant position in dedicated governmental bodies in the Bank's member states – preferred.

#### *Knowledge, skills and competencies:*

- Practical knowledge of collateral security management;
- Practical knowledge of foreclosure process;
- Knowledge of the best international practices in collateral management;
- Skills in development of normative documents (policies, procedures, methodologies);
- Advanced PC user;
- Upper - Intermediate and higher level of English language (written, oral);
- Intermediate and higher level of Russian language (written, oral);
- Knowledge of second foreign language of IIB member-states is a plus and an advantage under otherwise equal conditions.

### **Working conditions:**

- Job location – Moscow, 7 Mashki Poryvaevoy street
- The IIB provides a competitive remuneration with attractive benefits package including medical insurance and other benefits and allowances.